

CAMP DICKENSON

Job Description: Healthcare Supervisor

Immediate Supervisor: Summer Camp Program Director

Qualifications:

1. Must be 19 years of age
2. Must have at least 1 year of experience at Camp Dickenson OR 2 years of experience at another camp
3. Must have first aid and CPR certification or willing to get it (if interested in MAT - Medication Administration Training - Camp Dickenson will pay for the certification to be completed)

General Responsibilities:

1. Responsible for medication
2. Responsible for up keeping first aid kits
3. Maintain health center
4. Review camper health paperwork
5. Communicate with parents about healthcare plans
6. Take lead on Sunday health screenings
7. Work under direction of the camp nurse
8. Responsible for overall healthcare of campers and staff
9. Direct supervisor for lifeguards

Full time - Seasonal position

CAMP DICKENSON

Job Description: Counselor Supervisor

Immediate Supervisor: Summer Camp Program Director

Qualifications:

1. Must be 19 years of age
2. Must have at least 1 year of experience at Camp Dickenson or 2 years of experience at another camp

General Responsibilities:

1. Resource for counselors to help with managing and behavior of campers
2. Help lead training on counselor skills
3. Help create plans to meet the needs of campers
4. Support Program Director with creating weekly schedules and counselor assignments
5. Communicate with parents about campers with issues and challenges
6. Comfortable driving camp vehicles
7. Direct supervisor to all group counselors

Full time - Seasonal position

CAMP DICKENSON

Job Description: Logistics Supervisor

Immediate Supervisor: Summer Camp Program Director

Qualifications:

1. Must be at least 19 years of age
2. Must have at least one year of experience at Camp Dickenson or 2 years of experience at another camp

General Responsibilities:

1. Take responsibility of program equipment and supplies
2. Replace, repair and reorder the items and materials for camp activities
3. Make sure materials are clean and stored at the end of weeks and when the summer camp is over
4. Have activity materials in the appropriate locations before the beginning of scheduled activities
5. Comfortable driving camp vehicles and vans
6. Work with program director on weekly schedules
7. Direct supervisor for activity specialists

Full time - Seasonal Position

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CAMP DICKENSON

Job Description: Support Staff Supervisor

Immediate Supervisor: Summer Camp Program Director

Qualifications:

1. Must be at least 19 years of age
2. Must have at least 1 year of experience at Camp Dickenson or 2 years of experience at another camp
3. Must have, or receive training provided by camp, in the Food Handlers ServSafe course

General Responsibilities:

1. Daily schedules for support staff
2. Ensure that the staff needs, kitchen and housekeeping needs are met
3. Maintain inventory of cleaning supplies and chemicals
4. Take lead on Wednesday night cookout materials being packed and deployed
5. Take lead on end of week clean up, including assigning locations for cleaning and preparing supplies for those locations
6. Spend time helping in the kitchen
7. Prepare for allergy and special dietary needs
8. Prepared and comfortable driving the gator

Full Time - Seasonal Position